

Annual General Meeting. 2018

The Sanctuary Women, Children's and Pet's Refuge.

Agenda:

1. Welcome by CEO
2. Apologies
3. Minutes of the previous 2017 AGM are assumed to have been read on the website by those attending the AGM in 2018.
4. Business arising from previous minutes. (Secretary)
5. **REPORTS.** Submitted to our website electronically 3 days prior to the meeting.
 - a) CEO

Questions from the floor to CEO

- b) Secretary – if a report is available.

Questions from the floor to Sec

- c) Treasurer

Questions from the floor

- d) Admin Officer

Questions from the floor

6. ELECTIONS.

- a) All positions on the Board of The Sanctuary Women and Children's Refuge are declared vacant at an AGM.
- b) Nominations of financial members for Management Committee positions are to be submitted to The Returning Officer prior to the opening of the meeting admin@sanctuaryrefuge.com.au If these nominations are submitted electronically, it is acceptable that the signatures of financial nominees be accepted at the meeting venue, prior to the opening of the meeting. If the signatures have already been attained of both the nominee and the nominators, The Returning Officer must still have hard copies for the AGM.
- c) Those who wish to nominate for a new Management Committee position will be asked to speak to their application for 2-3 minutes prior to the whole election process.

7. General Business.

This will include the need for establishing a Fund Raising Committee, and populating it with people with expertise in this area, and the time to commit.

Meeting closed at _____